



TOWN OF POUGHKEEPSIE

Natural Resources Inventory and Open Space Plan

MEETING SUMMARY

Purpose: NRI/Open Space Plan Steering Committee Meeting #2
Date and Time: Monday, January 25, 2021, 7:00 PM
Location: Via Zoom
Attendees: See Attached

Agenda Item	Discussion	Key Decisions & Outcomes
Welcome	<p>Pam Kingsley, Conservation Advisory Council (CAC) and NRI/Open Space Plan Steering Committee Chair welcomed everyone.</p> <p>Pam Kingsley introduced the attendees and their roles.</p>	N/A
Project Schedule Update	<p>Jaelyn Hakes (MJ) presented an update of the project schedule and key milestones throughout the project.</p> <p>The next Steering Committee will be shifted from March to February. This change is to allow the committee an opportunity to review the Draft Natural Resources Inventory (NRI) mapping.</p> <p>The first Public Workshop has been shifted from February to late March. In this virtual meeting, the public will be presented with an overview of the project, schedule and the Draft NRI mapping. This will be an interactive public workshop.</p>	N/A
Data Collection Update	<p>Sarah Starke (MJ) presented an update on the data collection for the Natural Resources Inventory (NRI).</p> <p>In December, Town Staff, NYSDEC and MJ coordinated to identify the mapping needs for the NRI.</p> <p>The NRI mapping will identify environmental resources and constraints within the Town. These key features will help to inform the Open Space Plan.</p>	N/A

<p>Data Collection Update (cont'd)</p>	<p>The preliminary mapping list includes 22 maps. Data from 60 unique datasets will be utilized for this effort.</p> <p>The preliminary mapping list includes:</p> <ol style="list-style-type: none"> 1. Base Map 2. Aerial Imagery 3. Elevation & Steep Slopes 4. Bedrock Geology 5. Surficial Geology 6. Soils 7. Drinking Water Resources 8. Watersheds 9. Flood Hazard Areas 10. Stream Habitats 11. Wetlands 12. Wetland Habitats 13. Habitat 14. Important Biodiversity Areas 15. Coastal Habitats 16. Hudson River Shoreline 17. Large Forests 18. Sea Level Rise & Climate Resilience 19. Zoning, Tax Parcels 20. Brownfields, Waste Sites, & Regulated Facilities 21. Agricultural Resources 22. Cultural & Historic Sites 	<p>MJ to develop Draft NRI Mapping</p>
<p>Public Engagement</p>	<p>Sarah Starke and Jaclyn Hakes (MJ) presented an update of the Public Engagement for the project.</p> <p>A dedicated project website has been developed to inform the public about the project, process, and upcoming engagement activities:</p> <p>www.TownofPoughkeepsieOpenSpacePlan.com</p> <p>Throughout the project, the website will be updated with meeting and project materials including agendas, presentations, and summaries.</p> <p>The website includes a contact form for the public to provide feedback. This feedback will be collected and shared with the committee.</p> <p>Recommendation from the Committee to provide a link to the project website from the Town of Poughkeepsie website.</p>	<p>For more information, visit the project website here.</p>

<p style="text-align: center;">Public Engagement (cont'd)</p>	<p>The first Public Engagement Event will be held in late March 2021. The virtual event will introduce the community to the project and present draft NRI mapping.</p> <p>Due to the ongoing COVID-19 pandemic, the format of the event is expected to be virtual through Zoom Webinar.</p> <p>The public event will include a presentation by the project team to acquaint the public with the project, process, and schedule. The public will be provided with an overview of the Draft NRI mapping.</p> <p>The presentation will also include live survey polling to keep the public engaged throughout the event. The polling will be an opportunity for the public to share what natural resources are most important to them.</p> <p>Recommendation from the Committee to include opportunities for public questions throughout the presentation.</p> <p>Recommendation from the Committee to include questions within the flyer for the event so the public has an opportunity to prepare answers in advance.</p> <p>Discussion of scheduling for the event. Notification and flyers should be issued 2-3 weeks in advance of the event.</p> <p>The Climate Smart Task Force Facebook page can help to promote the event.</p> <p>In preparation for public meeting publicity, MJ will prepare an outreach/publicity distribution table.</p>	<p style="text-align: center;">MJ to coordinate with the Town to post a link to the project website on the Town website.</p> <p style="text-align: center;">MJ to prepare an outreach/publicity distribution table</p>
<p style="text-align: center;">Next Steps</p>	<ul style="list-style-type: none"> • MJ to Finalize the Public Outreach and Engagement Plan • MJ to develop Draft NRI mapping • MJ to coordinate with the Town to post a link to the project website on the Town website • Steering Committee Meeting #3 will be held via Zoom on Monday, February 22nd at 7:00 PM • Public Engagement Event #1 to be scheduled March 2021. 	<p>The next Steering Committee meeting will be held on Monday, February 22nd at 7:00 PM.</p>
Project website: www.TownofPoughkeepsieOpenSpacePlan.com		

This meeting summary conveys our understanding of the items discussed and agreements reached at this meeting. Please forward any additions, corrections and/or questions to my attention.

Submitted by:

Sarah Starke, MJ Engineering and Land Surveying, PC

cc: Consultant Team, Steering Committee, Town Planning & Zoning Department, Project File

Attendance

Name	Affiliation
Michael Welti	Director of Municipal Development, Town of Poughkeepsie
Kristen Taylor	Planner, Town of Poughkeepsie
Pam Kingsley	Chair, Conservation Advisory Commission
Susan Karnes Hecht	Conservation Advisory Commission
Lorraine Mirabella	Conservation Advisory Commission
Margaret Slomin	Conservation Advisory Commission
Caroline Fenner	Conservation Advisory Commission
Barbara Grace	
Jaclyn Hakes (MJ)	M.J. Engineering and Land Surveying, P.C.
Sarah Starke (MJ)	M.J. Engineering and Land Surveying, P.C.